

Minutes State Safety & Return to Work Group Meeting



Meeting Date: May 11th,
2021

Time 2:00 pm

Room : TEAMS

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Meeting Attendees

Amy Jenks	Jeff Plum	Robert Virts
Lance Zanto	Jerry Laughery	Skyler MacDonald
Barb Kain	Jerry McGee	Sophie Magnuson
Bob Ballensky	Jodi Stone	Staci Litschauer
Brett Boutin	Joe McAnally	Stormy Tuffield
Carol Fah	John Daugherty	Tammy Lynn
Dawn Lambert	Keri Maes	Tawni Jo Carmody
Errolyn Lantz	Kirby Fugle	Terri Christianson
Fred Miller	Kristy Schaan	Thomas Munsey
Genevieve Lighthiser	Lesley Farry	Todd Jackson
Herb Byers	Mark Carpenter	Traci Merzlak
Jake Sandau	Mikal Wilkerson	Yvette Englert
Jamie Bennett	Penny Fassett	Jason Slead

Meeting Notes

Amy Jenks – Introduction/Role/Upcoming Efforts

Lance Zanto - Follow up on Agency Codes/Website/Policy Renewals/Legislative Update


- Osha 300 Payroll Codes/Log – will be required starting January 2022.
- Workers' Compensation Management Bureau website is in the process of being updated. To be completed in the coming weeks with ongoing updates to be added moving forward. If you have ideas for the website to improve content or have comments or questions, please reach out to Lance.
- Policy Renewals will take place week of June 7-11. Invitations will be going out later this week.
- Legislative Updates
 - HB198 passed. Revision to death benefit. Benefit increased from \$4000 to \$10,000.
 - HB 283 passed. Ensures that student interns have WC coverage.
 - HB 102 passed. Revision of gun laws in public spaces.
 - SB 118 passed. Allows insurers to deny liability based on false statements made by new employees on an employer provided questionnaire.

Jerry Laughery - DLI- Electrical Safety in the Office/Inspections Update/OSHA 300 Update

- Phone audits/inspections started back up in Oct 2020.
- Infield inspections started in Dec 2020 and inspectors are now back out conducting inspections.
- Common things they are seeing: temporary cords are being used as permanent wiring, routing temporary cords, missing knockouts & openings in boxes, protecting conductors entering & exiting electrical boxes, blocking access to breaker panels, missing cover plates, damaged cords, missing grounding pin, listed or labeled equipment, guarding of lights (LED lights are acceptable), expired first aid supplies, grinders – guards & clearance, lack of fire extinguisher inspections, worm drive clamps utilized on compressed air hoses.

MSCA Violations

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- No self-inspections conducted in the last 12 months.
- Task specific training and inspections on mobile equipment.
- Safety committee meeting held every 4 months and documented.

Lance Zanto - Training Needs --- Ergonomics/Slip, Trip & Falls/Manual Material Handling/Update on State Safety Policy and Manual

- Review of all state policies including the state safety manual and policy is currently under way.

Agencies Safety Efforts – Return to Office - Open discussion/Suggestions for all.

- Kirby - Safety self-inspections – before employees return to work.
- Kirby - Requests put in to GSD prior to employees returning to office.
- Jake - Safely moving equipment back to office and work station set up tips.
- Jake - Considering use of Safety Committee to observe and stop unsafe situations during return to work.
- Jake - Safety self-inspections – follow up again after employees return to work.
- Lance – Agencies should develop a plan for employees returning to the office.

Jason Sleed - Meet & Eat Program

- Meeting weekly via Teams for 1 hour.
- Opportunity for various divisions/departments to communicate and have employee interaction.
- Lance to provide link to group.

Next State Safety Group Meeting

Date/Time

08/26/2021 @ 2:00 PM

11/28/2021 @ 2:00 PM